

LLANDAFF & MONMOUTH DIOCESAN ASSOCIATION OF CHURCH BELL RINGERS

JOB DESCRIPTION: MASTER

Responsible to: The Association Management Committee and to the membership as a whole.

Appointed by: Election at the Association Annual General Meeting.

Tenure: May not hold office for a period of more than six consecutive years without a break of at least one year.

Detailed Duties:

1. To organise the ringing at Association ringing events, such as the Annual General Meeting, which would include organising the band to ring the service touch.
2. Organise the venue and judges for the inter branch striking competition (Pitman Trophy).
3. Organise the 8 bell band for the Arthur Hoare Trophy (All Wales), and arrange for practices to take place in readiness for the competition. Make any arrangements necessary that involve the 6 bell band as well.
4. Attend significant Association events, be they ringing or social, which might well include giving a speech at the Association's Anniversary dinners.
5. Attend the AMC meetings, which take place every quarter.
6. Identify appropriate opportunities to organise Master's Peals.
7. Provide a Master's report for the Association's Annual Report, and report to the AGM.
8. Write a letter at the beginning of each year to all churches with bells, inviting them to join the affiliation scheme for the Association's Bell Restoration Fund.
9. Represent the Association at events such as dedications and funerals of members.