



**Llandaff & Monmouth DACBR
Association Management Committee**

**Minutes of Meeting held on
Wednesday 7th June 2017
Newport Hall**

Present:

Chairman: Mr John Vesey
Master: Mr Matthew Turner
Secretary: Dr Harriet Moncrieff
Treasurer: Mr Philip Hopkins
BRF Trustee: Mr David Moore
PRO Mr Simon Lockhart

Llandaff Branch:

Mrs Pat Moore
 Mrs Yvonne John
 Mr Bob Hardy
 Mrs Lynne Workman

Monmouth Branch:

Mr Sam Bolingbroke
 Mr Andrew Philips
 Mr Jonathan Lewis

Agenda item and Title		Notes for Minutes	Action by
1.0	Chairman's opening remarks	The meeting opened at 7.15 pm	
2.0	Apologies for absence	Dr Frederick Jackson, Mr Barry Hayman, Mrs Pip Penney	
3.0	Minutes of the previous meeting held on 7 th February 2017	The minutes of the previous meeting of 7th February 2017 were accepted as a true record after the following corrections: Item 4.0. Item 2: capitalize the h of Bob hardy to Bob Hardy Item 8.4. delete "initial enquiries abut possible venues" and replace with "a list of prospective" Item 10.9. Delete 'Prior and replace with Pryor'	HM
3.1	Matters arising not appearing elsewhere on the agenda	None	
3.1.1	Recognition of Long Service	Andrew John was asked if he could correct some recent misspelt certificates. Lynne Workman reported that Cyril Philips had had a recent Long Service certificate which had been reported in the Llangynwyd Church magazine. Pat Moore asked if a list could be sent for publication in the Newsletter(s).	YJ

3.1.2	Joint Practice	Complete	
3.1.3	Rule 13(b)	The re-wording was finalised at the 2017 AGM and adopted. Rules have been updated and placed on the Website.	
3.1.4	Succession planning for Association Officers	Although we are allowed one more CC Rep, it is felt that the present number is adequate, particularly as the number of reps per Association is likely to reduce in coming years following the CC reforms. Longer term, Pip Penney may not want to continue although this should be confirmed.	
4.0	Webmaster's Report	Everything is up-to-date. The calendar will be uploaded shortly; gradually bit-by-bit.	JV
5.0	Treasurer's Report	Levies have not yet been received but significant expenses have been paid and expenses for the CC meeting were lower than budgeted.	
5.1	General Fund	The Treasurer had provided written reports prior to the meeting. The Treasurer reported that the General Fund stands at £7,114, with £640 of this ring-fenced for the R&T Fund. Applications for funds for Recruitment and Training should be sent to Phil.	
5.2	BRF	The total stand at £71,107. This includes £8,150 proceeds from the sale of Mountain Ash bells and £1,200 proceeds from the "200 Club". David Moore was commended and thanked for his hard work in the sale of the Mountain Ash bells and for achieving this significant boost to the BRF funds.	
5.2.1	Grant Applications received	None	
5.2.2	Towers with grant aid outstanding	None	
5.2.3	Fund raising	Matthew Turner commented that a replacement for Wendy Reilly who runs the "200 Club" needs to be found as she will be stepping down from in December after 11 years. Ideally, this should be as soon as possible so the new post holder can shadow Wendy before she finishes. There is a Job spec. in the latest Llandaff Branch Newsletter. No volunteers have yet come forward and the post should really come from the Llandaff Branch as it has been run by Monmouth Branch members since its inception and the balance of members is skewed toward the Monmouth Branch. Fred may have a list of possible candidates from previous succession planning exercises who the branch officers could approach. It was noted that this needs swift resolution if the 200 Club is to continue.	FJ and Llandaff Branch Officers
5.2.4	Feedback on the Affiliation Scheme	N/A	
6.0	PRO Report	Simon Lockhart had given a second Press Release for the ordination of the new woman Bishop in Llandaff. The All Wales Striking Contest at the end of September will be a PR event. Simon made us aware of an event at Newport Cathedral celebrating Lay ministries on 16 th July where the Priest in Charge of Llanover, John Collyer, would like	SB, SL

		bell ringers to be involved. Matthew Turner agreed as it would be a good PR event but mainly for the Monmouth branch. Sam Bolingbroke agreed to liaise with Simon on this. The BBC Music Day is on Thursday 15 th June, and several towers are likely to take part. ART events and workshops will be put on the website and Facebook pages by John.	JV
7.0	Tower News		
7.1	Mountain Ash (bells)	Should now be taken off the agenda	
7.2	Llanarth (bells)	Nothing further to report	
7.3	St Athan	Nothing further to report	
7.4	Usk	Some tower work has started and there is limited access to ringing for short periods.	
7.5	Whitchurch	Lynne reported that she had 2 quotes for the work (from White's and Nicholson's) and that each had a slightly different approach and take about 6 months to do. David Moore had been involved and a suggestion was made of getting a third quote.	LW
7.6	Aberdare	Church will be closed for renovation at the end of the year.	
7.7	Neath	Scaffolding is still up so no ringing practice yet.	
8.0	Social Events		
8.1	KRO	A successful social event was held on April 1 st and another will be held in the Summer holidays.	
8.2	Quiz Night	Date is on the fixture card	
8.3	Association 125 th Anniversary, 13 th Oct 2018	Andrew has contacted eight venues of whom four have returned information. He has requested a room for approx. 100 people. So far costs are coming back at around £29-£30 per head. Some have quoted room or booking fees. Andrew has also requested information re overnight accommodation with reduced room rates. He may contact other hotels around central Cardiff and is aware of parking requirements. Funds will be made available to cover deposits. Andrew will forward information to Harriet for her to forward to the Committee.	AP, HM
9.0	Recruitment and Training Fund	Phil had received one application from the Monmouth Branch for £70 to cover costs for an ART Training Course Approval for this was proposed by Phil Hopkins and seconded by John Vesey.	
10.0	Additional Agenda Items		
10.1	Pitman Trophy	This is scheduled for the first Thursday in July in Pendoylan. Matthew has organized bells, informed the teams and organized the judges.	
10.2	CCCBR and the church insurance company, Ecclesiastical	John will report back in September	JV
10.3	Central Council Reps, 2017 Council	Sam circulated the notes prepared by Pip and him re the meeting. All the CRAG proposals were passed with a significant majority for the reorganization of the Council	

	meeting (Edinburgh, Monday 29 th May) (Email 18-Jan- 17)	into a more responsive and dependable group. The suggested formation of a direct membership organization was flagged. All rule changes will take place at next year's meeting. The affiliation fees will increase to £40 from £30 next year.	
10.4	Association 125 th Anniversary 13 th Oct 2018	Already covered in 8.3	
10.5	Recording notable ringers	Harriet has found that Donald Clift, Jack Pryor, Tudor Edwards and John W Jones are already recorded on the database. She will forward the link to AMC members so that the obituaries can be read and we can decide on what updates are needed at the next meeting.	HM
10.6	Association Assets	John will circulate the Asset list (which includes templates). It was noted that the website could be used as a repository for storing electronic templates.	JV
10.7	Recording of Bells/Ringing Project	This is a record of bells with videos, photos etc in case of church closure. John Vesey will circulate the link.	JL and MT
10.8	All Wales Striking Contest and Fun Day	A venue, judges etc have been organized. A treasure hunt around Abergavenny is planned. MT is in discussion with the Manager of the Priory Centre. Andrew volunteered to help with the Social side.	MT and AP
10.9	Safeguarding	The Church in Wales Safeguarding Policy is now implemented but each church is implementing differently. Yvonne commented that she had been asked to sign a document at a recent church visit. All tower Captains and Ringing Teachers should be DBS checked and adhere to the local church policy. A list of attendance of ringers should be maintained for each Tower Practice.	
10.10	Recruitment and Training	Matthew thanked Lynne and Peter for providing information about the Branch membership. Nearly half of the Association membership in 2016 are Seniors which is a big medium-term risk for the Association. The AMC should focus its efforts on Recruitment and Training of Ringers. Discussion was around how to emulate Towers which are doing well and what assets could be used to help towers e.g. the Shirenewton ringing community. Good literature, awareness of good practice at ringing centres, and raising awareness may help to engage. Andrew has literature from the Worcester Ringing Centre which can be circulated. After a brainstorming session, a template plan will be put together with ideas for discussion at the next meeting.	MT
11.0	Any other business	Next meeting will be in Llandaff Prebendal Hall on Thursday 7th September. Harriet will ask Jenny Mole for Newport Hall for Friday 24 th November. Pat will book Llandaff Prebendal Hall for a Monday in February 2018.	HM, PM
The meeting closed at 9.03pm			