



**Llandaff & Monmouth DACBR  
Association Management Committee**

**Minutes of Meeting held on  
Tuesday 7<sup>th</sup> February 2017  
Prebendal House  
Llandaff**

**Present**

*Chairman:* Mr John Vesey  
*Master and Acting Secretary:* Dr Frederick Jackson  
*Treasurer:* Mr Philip Hopkins  
*BRF Trustee:* Mr David Moore

*Llandaff Branch:*

Mrs. Pat Moore  
 Mrs. Yvonne John  
 Mr. Bob Hardy

*Monmouth Branch:*

Mr. Sam Bolingbroke  
 Mr. Andrew Philips  
 Mr. Matthew Turner  
 Mrs. Pip Penney

*Observer:* Mr. Simon Lockhart

Agenda Item and Title.		Notes for Minutes.	Action by.
1.0	<b>Chairman's opening remarks</b>	The meeting opened at 7.23p.m. The chairman welcomed Simon Lockhart (prospective PRO for 2017/8) as an observer. In the absence of the secretary, the master would be taking minutes'	
2.0	<b>Apologies for absence</b>	Dr Harriet Moncrieff, Mr. Barry Hayman, Mr. Jonathan Lewis, Mrs. Lynne Workman.	
3.0	<b>Minutes</b> of the previous meeting held on 5 <sup>th</sup> December 2016.	The minutes of the meeting of 5 <sup>th</sup> December were accepted as a true record after the following corrections: Item 7.3. Delete " DM will enquire" Item 7.5 Change to " a court order may be required" Item 10.9 Delete "and is intending to go"	HM
3.1	Matters arising. not appearing elsewhere on the agenda	None	
3.1.1	Recognition of Long Service	Yvonne will liaise with the branch treasurers to identify new members who have qualified to receive a certificate and arrange for them to be ready for presentation at the AGM	YJ
3.1.2	Joint Practice	See item 8.3. The Joint Practice, Fun day and All wales striking contest will be held on the same day as one event.	
3.1.3	AGM announcement Rule 13(b)	A motion proposing 'Notice of business to be transacted at all General Meetings, including motions for consideration, shall be given to members at least four weeks prior to the date of the meeting, either by letter or electronic media, via tower correspondents at each Association tower with members.' will be included in the notice for the AGM which will either be circulated in or with the Annual Report. If the rule change is passed Harriet to ask John Vesey to update constitution on website and to provide copy to David L for library	HM
3.1.4	Succession planning for Association Officers	The Monmouth Branch has identified a candidate for Master. Simon Lockhart has agreed to be proposed as PRO. Jonathan Lewis has indicated that he wishes to stand down as a CC rep and Sam Bolingbroke has indicated his willingness to represent the	

		Association for the next CC Triennium (2017-2019). At this time the AMC does not feel there is a need for the Association to appoint more representatives.	
4.0	<b>Webmaster's Report</b>	1. All software and security updates, etc., have been made. 2. JV will shortly add the article from the 1973 Ringing World regarding the Associations 80 <sup>th</sup> Anniversary which Bob Hardy has made available 3. Also Andrew Giles has generously made available text and pictures from his book "The Bells and Ringers of All Saints Church, Llanbradach" and this will be available on the website shortly.	JV
5.0	<b>Treasurer's Report</b>		
5.1	<b>General Fund</b>	The Treasurer had provided written reports prior to the meeting. The Treasurer reported that the General Fund stands at £8,015, with £435 of this ring-fenced for the R&T Fund and £5000 being the bequest from Tudor Edwards.	
5.2	<b>BRF</b>	The Treasurer reported that in the BRF the total funds in the COIF and Monmouth building society accounts stand at £61,361. Movement in since the last AMC is largely due to donations, in particular £351 received in lieu of flowers from the funeral of Brian Werry.	
5.2.1	Grant Applications received	None	
5.2.2	Towers with grant aid outstanding	None	
5.2.3	Fund raising	Normal fund raising continues. The treasurer has recently received a cheque for £1000 from the 200 club.	
5.2.4	Feedback on the Affiliation Scheme	FJ has updated the Master's job description to include details of the process for this scheme. Action Completed	
6.0	<b>PRO Report</b>	Although not formally appointed yet Simon Lockhart has prepared a press release about the Peal at Chepstow on 4 <sup>th</sup> February rung to celebrate the 65 <sup>th</sup> Anniversary of the queen's succession. He will do the same if the Peal At St David's on 11 <sup>th</sup> February to mark the enthronement of the new Bishop is successful	JV/SL
7.0	<b>Tower News</b>		
7.1	Mountain Ash (bells)	The payment(just over £8000) from Taylor's is expected to be received by 11 <sup>th</sup> February and this will be added to the BRF	DM/PH
7.2	Llanarth (bells)	Nothing to report	
7.3	St Athan	Nothing to report	
7.4	Usk	The work at Usk is due to start shortly. It is understood that work on the Tower will be early in the scheduled work however the issue regarding access for the erection of scaffolding is not yet resolved.	
7.5	Whitchurch	The tower has been visited by two bell hangers who are currently preparing estimates for the work that is required.	
.6	Porthkerry	Remove from agenda	HM
7.7	Aberdare	It was reported that St Elvan, Aberdare will be closed from the end of 2017 for at least a year whilst a major refurbishment is undertaken. During this time there will be no ringing.	
7.8	Neath	Currently there is no ringing whilst the tower is being repainted. Work is due for completion by the end of March	
8.0	<b>Social events.</b>		
8.1	KRO	Yvonne John reported that the next event will be on 1 <sup>st</sup> April. Details will be available in due course	YJ
8.2	Quiz Night	Llanishen will host the event on 13th October 2017.	
8.3	Fun Day	It is proposed to hold this on Saturday 30 <sup>th</sup> September in conjunction with the All Wales Striking Contest. A Sub-committee of Matthew, Yvonne, Andrew, David and John has been established to organise this. The aim is to encourage the other Welsh Associations to also participate in the activities.  It was recognised that although the aim would be for the event to be self-funding, to pay for any up-front expenses the sub-committee would need access to funds. On the proposal of Matthew, seconded by Pat, The Management Committee authorised spending of up to £500 for such expenses.	MT/YJ/ AP/DM/ JV

8.4	Association 125 <sup>th</sup> Anniversary 13 <sup>th</sup> October 2018	Andrew has made initial enquiries about possible venues to hold a Dinner at venues along the M4 Corridor for a Dinner. He will produce a short list for the next meeting.	AP
9.0	<b>Recruitment and Training Fund</b>	The Fund stands at £435.68. No payments were made from this fund in 2016.	
10.0	<b>Additional Agenda Items.</b>		
10.1	Pitman Trophy	Remove from Agenda	
10.2	2017 AGM	The date is 22 <sup>nd</sup> April 2017. This will be held in Llandaff. Prebendal House has been booked. Details to be confirmed	PM/JV/F J
10.3	Honorary Life Members	Remove from Agenda	HM
10.4	Ecclesiastical Insurance, Health and Safety and Safeguarding Policy	John has checked the Insurance position with the Representative Body of the Church in Wales (See appended correspondence from Alex Glanville and Paul Rogers) The committee felt this correspondence did not give us the reassurance we were seeking regarding the insurance cover provided by the Representative Body to cover all aspects of the activities in which members of the association undertake and circumstances in which these are undertaken. John will contact Insurance companies and other guilds to understand what is available and appropriate.	JV
10.5	Central Council CBR Meeting	The next meeting is at the end of May. A discussion about representation is minuted under 3.1.4	
10.6	Central Council Seminar Bristol 27 <sup>th</sup> Jan 2017	Pip Penney and Peter Bennett attended this meeting and have circulated reports about it to AMC members. It is unclear as to the purpose and outcome of the meeting, although the notes of the presentation given at the meeting by the Central Council highlight the challenges facing the exercise and Central council and some possible ways forward.	
10.7	Association 125 <sup>th</sup> Anniversary	See 8.4	
10.8	Next Year's Officers	See 3.1.4	
10.9	Recording Notable ringers	HM to check parameters and whether the ringers are historic or can be still living. Names suggested are Donald Clift, Jack Prior, Tudor Edwards (PM has a copy of an Interview with Tudor Edwards but it is very Association specific), John W Jones.	HM
10.10	Association Assets	A list has been circulated by John Vesey which lists the assets and their locations. The location of most is known, but the whereabouts of the banner is unknown. JV to circulate the list to all members of the AMC and other Association members who hold an asset for them to confirm they have the asset(s) in their care.	JV
10.11	Recording of Bells/Ringing Project	The repository of information about towers, bells, frames etc. with photos etc. (Wiki format) on the website is now available with a direct link to U tube. It only remains to use and test the facility.	
10.12	All Wales Striking Contest	See 8.3	
10.13	Safeguarding	The guidelines are available and have been circulated to tower correspondents and are available on our web-site. They will also be included in the annual report	
11.0	<b>Any other business</b>	None	
12.0	<b>Date, time and place of next meeting.</b>	Dates and times of the next year's meetings are to be finalised. They will be 1. 7.15 pm Wednesday 7 <sup>th</sup> June at Newport 2. A Thursday in September at Llandaff 3. A Friday in December at Newport 4. A Monday In February at Llandaff	HM/FJ/ JV
The meeting closed at 8.45 pm.			