



		AGM.	
3.1.5	Succession planning for Association Officers	<p>SB has spoken to Simon Lockhart (ringer at Shirenewton) who has agreed to be PRO for the Association. Sam will convey our sincere thanks to Simon. Harriet will invite Simon to the next meeting and the AGM.</p> <p>There are possibly 1-2 Candidates for the role of Master of the Association. This will be discussed at the next Monmouth Branch meeting after Christmas.</p> <p>Any new Central Council Reps should be elected at the AGM.</p>	SB, HM, JL
4.0	<b>Webmaster's Report</b>	<p>339,735 visits have been made to the Website in the year but lots of these may be search engines 'bots'. The site's security software is up-to-date. John moved the website to a new server last Easter. The new server is running more current software than the old one, it is backed up regularly and the Calendar is now available by subscription. 66 users are registered. There are also around 150 members of the Facebook group which has been going on for just over a year. DM and PM thanked JV for his hard work.</p>	
5.0	<b>Treasurer's Report</b>		
5.1	<b>General Fund</b>	<p>The Treasurer had provided written reports prior to the meeting. The Treasurer reported that the General Fund stands at £8184 and is ahead of Budget because there have been no PRO expenses, no third CC Rep and a projector has not been purchased. Of the £8184, £5000 is the bequest from Tudor which is ring-fenced for an appropriate purpose (still TBD). The Recruitment and Training fund stands at £435.</p> <p>Budget: Two proposals were put forward: Proposal 1 left the levy unchanged and Proposal 2 proposed a 3% increase in levy for membership i.e. up 10p per member to £3.50 per member. DL commented that the Library budget may need to be increased. Budget Proposal 2 was proposed by MT and seconded by DM. This was voted on and passed unanimously.</p>	
5.1.1	Recruitment and Training Fund	<p>The Recruitment and Training Fund stands at £435. £73 was contributed as proceeds from the Monmouth Branch Dinner. No applications for funding from it have been received to date. PM asked if an advert could be put in the newsletters for the Recruitment and Training Fund so people are aware.</p>	
5.2	<b>BRF</b>	<p>The Treasurer reported that in the BRF the total funds in the COIF and Monmouth building society accounts stand at £60,561. Movement in since the last AMC is largely due to £1022 received from the Affiliation scheme. St Mary's Abergavenny have received £1000 for work carried out. The money has not yet come in for the Mountain Ash bells. There has also been a donation from Brian Werry's funeral - he was the longest serving member of the Monmouth branch.</p>	
5.2.1	Grant Applications received	None	
5.2.2	Towers with grant aid outstanding	None	
5.2.3	Association Assets	<p>The librarian (DL) would like to know where the handbells are and would like a list of all the assets. Phil will send a list to DL. MT has the newer set of handbells. DL will check where the second set is (possibly with Andrew John). The Display boards and CCTV are in the bottom of the Tower at Rumney. The model bell is at St Woolos. The whereabouts of the banner is unknown.</p>	PH, DL
5.2.4	Feedback on Affiliation scheme	<p>FJ requested feedback on the Affiliation scheme. The request for donations has a dual purpose; to raise money for the BRF and to make incumbents and PCCs aware of the existence of the Association and what we do. The aim is to reach a different group of potential donors. However feedback from a follow up request to tower correspondents which had not donated by the end of October suggests incumbents might not be passing the initial request onto PCCs. Also some towers had requested that we send the initial request to the tower correspondent.</p> <p>It was decided that the incumbent would still be approached initially and</p>	FJ

		follow ups sent to tower correspondents.  FJ will add more details of the process he used this year for the Affiliation Scheme to the Master's job description.	
5.3	<b>Fund Raising</b>		
5.3.1	200 Club	Ongoing. Wendy Reilly administering.	
5.3.2	Clothing	Sales ongoing via Hilary Brown.	
6.0	<b>PRO Report</b>	None see 3.1.5	
7.0	<b>Tower News</b>		
7.1	Mountain Ash (bells)	David Moore reported that the bells have been taken by Taylor's although it took them 6 weeks to collect them and another 3 weeks to weigh them. The weight was slightly more than originally thought. A metal analysis is being undertaken before the final amount payable is agreed. They will be melted down but the committee would like to know where they finally end up.	
7.2	Llanarth (bells) and St Fagans	DM reported that Llanarth bells are still in storage. St Fagans haven't decided to go ahead with the project pending the submission of a faculty for a toilet/kitchen in a new extension. This faculty also includes a floor and staircase to the first floor of the tower which would eventually become the ringing room. This is ticking over.	
7.3	Bedwas	No new information, DM will enquire. Will be taken off next agenda.	
7.4	Llanmaes	As previously reported the PCC is considering reinstating one of the three bells as a clock bell following a bequest from a parishioner for this purpose. No new information. Will be taken off next agenda.	
7.4	St Athan	DM reported that St Athan has received advice from various sources and is looking into having the tower made safe and the bells rehung. A Stage 1 faculty for tower repair and full rehang has been prepared.	
7.5	Usk	As previously reported, a section of masonry has fallen from the outside wall of the tower spiral staircase above the ringing room curtailing all ringing for the present. An architect's report has been received and all the pointing on the outside of the church needs to be replaced. This work was due to start sometime in October and is expected to take around 30 weeks to complete. It is not known which part of the church that they are going to start with, therefore it is not known when ringing will be able to recommence at present. Andrew Phillips reported that now access for erection of scaffolding is being withheld by neighbour, a Court order is needed and there is limited time for grant funding.	
7.6	Merthyr Tydfil	Now ringing again as the work has been done. Will be taken off next agenda.	
7.7	Magor group	Will be taken off next agenda.	
7.8	Aberavon	Will be taken off next agenda.	
7.9	Whitchurch	BH reported that ringing has been suspended because of bad corrosion on one of the cross beams. This will require professional advice. DM has written a report recommending that the 7 and 8 are not rung and that it is one of 5 cross beams that are corroded.	
7.10	Cwmafon north of Port Talbot	DM reported that they have had 2 bells rehung and are very pleased with them.	
7.11	Porthkerry	DM reported that Porthkerry are starting a 1 year maintenance programme covering around 30 items for tower maintenance.	
8.0	<b>Social events.</b>		
8.1	KRO	Pat Moore reported that the last event was in November at Penarth and Porthkerry with about 10 kids and about a dozen helpers and was very successful. A report will be written by a ringer at Shirenewton.	
8.2	Quiz Night	Penarth hosted the event on 14th October 2016 in Penarth and it was very enjoyable. However there was a lack of teams from the Monmouth Branch probably because it was too far to travel. There was discussion around whether the winning team should always host and if it could be held within 5 miles of Cardiff or the M4. Another suggestion was that a Saturday may be more popular than a Friday. Llanishen is hosting the next meeting in October 2017 and will explore moving the date.	FJ
9.0	<b>Association 125<sup>th</sup></b>	Date: 13 <sup>th</sup> Oct 2018. A task and finish group will be set up to organize.	AP, MT,

	<b>Anniversary</b>	Ian Hastilow has volunteered to co-ordinate the ringing and will need to liaise with the 2 Branch Masters. Input from the new PRO could also be very helpful so at the next meeting, HM will ask Simon if he could be involved. There was discussion around what challenges could be set – e.g. a quarter peal in each tower, some peal attempts, some quarter peal attempts etc. AP will co-ordinate getting some ideas for a dinner venue to seat a large number of people. MT will help. The possibility raised for a speaker at the dinner.	HM
10.0	<b>Additional Agenda Items.</b>		
10.1	Pitman Trophy	The contest is held in early July (subject to availability of qualifying bands) on a Weekday Evening starting at approx. 7.00pm.	
10.2	2017 AGM	The date is 22 <sup>nd</sup> April 2017. This will be held in Llandaff. Details of times and other towers to be confirmed at next meeting. PM reported that Prebendal House and the bells have been booked. The time of the service is in the hands of the Dean.	
10.3	Honorary Life Members	Members to think about proposals to discuss at the next meeting.	
10.4	Ecclesiastical Insurance, Health and Safety and Safeguarding Policy	Harriet had received details of a recent meeting between CCCBR and the church insurance company Ecclesiastical. John Vesey checked the Insurance position with the Representative Body of the Church in Wales and reported that ringing should be covered by the existing Insurance. DM queried whether maintenance work is covered, and whether people visiting other church towers out of diocese, or towers/ringers which are not following the guidelines issued by the Ecclesiastical Insurance or by the Association are covered and the minimum age for cover was questioned. JV will check with the Church in Wales Insurance Officer.	JV
10.5	Central Council CBR Meeting	No update	PP, JL
10.6	Recording Notable ringers	HM to check parameters and whether the ringers are historic or can be still living. Names suggested are Donald Clift, Jack Pryor, Tudor Edwards (PM has a copy of an Interview with Tudor Edwards but it is very Association specific), John W Jones.	HM
10.7	Recording of Bells/Ringing Project	JL proposed at the last Monmouth Branch meeting the setting up of a repository of information about towers, bells, frames etc with photos etc (Wiki format) to be hosted on the website. This could be extended for the Llandaff Branch too if there is sufficient interest. JV reported that this should be ready to go live on Friday December 9 <sup>th</sup> .	
10.8	All Wales Striking Contest	This will be on the last Saturday in September and will be held in the Monmouth Branch (at Penarth and Sully last time) – possibly Abergavenny. MT has proposed having the Association Fun Day on the same day and will discuss with YJ. JV offered to assist MT if needed.	MT, YJ, JV
10.9	PR Matters Day	25 <sup>th</sup> February 2017: Simon Lockhart is aware and intending to go.	
10.10	New CC Rep volunteer	The Association has 2 Elected Representatives. The Committee could not see any advantage in seeking to fill the third vacancy.	
10.11	Bells4St George Ypres charity	This was an appeal for money for the charity. Unfortunately, donations cannot be made at Association level as it is not within its Rules and remit. The Association would encourage individual members to contribute if they wish.	
11.0	<b>Any other business</b>	Safeguarding: In a previous Meeting, Matthew Turner reported that each church needs to have a Health and Safety Officer and a Safeguarding Policy in place for children and vulnerable adults. Matthew has now prepared draft guidance on safeguarding and health and safety which has been circulated to the Committee. The Committee considered that the Guidance should go to the Tower Correspondents and Incumbents, be circulated in the Newsletters, and made available on the website and Facebook (JV). It will also be circulated in the Annual Report. Comments need to be sent into MT by Friday 9 <sup>th</sup> December so that distribution via electronic media can begin as soon as possible.	All, JV
12.0	<b>Date, time and place of next meeting.</b>	The date of the next Meeting is Tuesday February 7 <sup>th</sup> at Llandaff, Prebendal House. DL has confirmed its availability.	
The meeting closed at 9.42 pm.			