



**Llandaff & Monmouth DACBR  
Association Management Committee**

**Minutes of Meeting held on  
Thursday 16<sup>th</sup> June 2016  
Newport Cathedral Hall  
Newport**

**Present**

<i>Chairman</i>	Mr John Vesey	<i>Master:</i>	Dr Frederick Jackson
<i>Treasurer:</i>	Mr Phil Hopkins	<i>Secretary:</i>	Dr Harriet Moncrieff
<i>BRF Trustee:</i>	Mr Barry Hayman		

*Llandaff Branch:*

Mr David Llewellyn  
Mrs Yvonne John

*Monmouth Branch:*

Mr Andrew Phillips  
Mr Matthew Turner

Agenda Item and Title.		Notes for Minutes.	Action by.
1.0	<b>Chairman's opening remarks</b>	Mr John Vesey opened the meeting 7.17 pm.	
2.0	<b>Apologies for absence</b>	Pip Penney, David Moore, Pat Moore, Lynne Workman, Mike Lewis	
3.0	<b>Minutes</b> of the previous meeting held on 24 <sup>th</sup> February 2016.	It was noted item 3.1.3 should read Yvonne John is working on a date in August for ringing at Ebbw Vale and/or Blaenavon with either a visit to a brewery and/or a steam railway trip. Jonathan Lewis is organising. Item 3.1.6 should read This item not this tem. The minutes had the incorrect date (21 <sup>st</sup> September 2015) in Section 3.0. The date should have been 24 <sup>th</sup> November 2015. The minutes were then accepted as a true record by the assembled members.	
3.1	Matters arising. not appearing elsewhere on the agenda	None	
3.1.1	Recognition of Long Service	25 year membership certificates were presented by the Master at the last AGM to those members present. Any others will be distributed over the next few weeks. It was decided that the Llandaff and Monmouth lists would be kept separate as to combine them would be problematic. Next year's certificates will be discussed in the February AMC meeting prior to distribution at the 2017 AGM.	
3.1.2	Guidelines for the Acquisition and Disposal of Redundant/Surplus Bells	Final version with Track Changes shown was distributed for comments before 12 <sup>th</sup> March 2016. No comments were received so these guidelines will be adopted without modification.	
3.1.3	Joint Practice	A planned joint practice is planned for 12 <sup>th</sup> August with ringing at Ebbw Vale and/or Blaenavon with either a visit to a brewery and/or a steam railway trip. Yvonne John will contact Jonathan Lewis regarding organisation.	YJ, JL
3.1.4	AGM announcement Rule 13(b)	After discussion the following wording was agreed 'Notice of business to be transacted at all General Meetings, including motions for consideration, shall be given to members at least four weeks prior to the date of the	

		meeting, either by letter or electronic media, via tower correspondents at each Association tower with members.’	
3.1.5	Succession planning for Association Officers	Review of the membership had yet to identify a suitable nominee for the post of PRO. David Llewellyn will contact the Archbishop’s Media Officer to see if she would be prepared to promote ringing through the media.	DL
4.0	<b>Webmaster’s Report</b>	The Webmaster reported that since the last meeting the website had been moved to a new server with more up-to-date software to keep it current and more secure. All events are on the calendar which is available to download. John Vesey will investigate the possibility of making the calendar available for those who wish to subscribe to it as an alternative to the currently available download. David Llewellyn thanked John Vesey for all the time he spends on this.	JV
5.0	<b>Treasurer’s Report</b>		
5.1	General Fund	The Treasurer had provided written reports prior to the meeting. The Treasurer reported that the General Fund stands at £8,260, with £435 of this ring-fenced for the R&T. General Fund income is slightly higher than expected and expenses lower. The Training Fund stands at £435.	
5.2	<b>Bell Restoration Fund</b>	The Treasurer reported that total funds are £60,275 including £126 from the Association Daytime Practices and £90 from Fred Stokes as a thank you for the peal rung for his 90 <sup>th</sup> birthday. £1000 has been ear-marked for Abergavenny for work completed on the bells, once an inspection has been successfully carried out.	
5.2.1	Grant Applications received	None	
5.2.2	Towers with grant aid outstanding	An application had been received from Abergavenny for refurbishment work which had already been completed by Taylors. The BRF Trustees had considered the application and recommended a grant of £1K be made – total costs of the work had been £4646.40 (including VAT). Barry Hayman will email Val Deisler to arrange an inspection.	BH
5.2.3	<b>Recruitment and Training Fund</b>	No further applications received to date.	
5.3	<b>Fund Raising</b>		
5.3.1	200 Club	Ongoing. Wendy Reilly administering.	
5.3.2	Sweat Shirts	Sales ongoing via Hilary Brown.	
5.4	<b>New Mandate for bank accounts</b>	Mandates to replace former Secretary Mike Penney with new Secretary Harriet Moncrieff were approved and signatures obtained.	
6.0	<b>PRO Report</b>	No PRO in post.	
7.0	<b>Tower News</b>		
7.1	Mountain Ash (bells)	As Caerwent have not responded, and as previously reported, the tonal quality of the bells is not of the highest quality the bells are to be retained as a Capital Asset of the LMDACBR BRF.	
7.2	Llanarth (bells)	As previously reported that the structural survey at St Fagans had shown no impediment to the installation of bells. PCC to formally consider the offer.	
7.3	Bedwas	No new information	
7.4	Rhymney	David Moore previously reported that the new vicar has no interest in resurrecting the bell restoration. There is no further action we can take at the moment. This item will not be included in future agendas.	
7.5	Porth	David Moore previously reported that the bells from Porth have been sold and the monies received by the Church in Wales. The 4 heavy bells from Porth are to be the back 4 of a ring of 10 in Lancashire and the light 4 bells will be part of a ring of 6 in a village in Nottinghamshire. There is no further action we can take at the moment. This item will not be included in future agendas.	
7.6	St Athan	St Athan are looking to have the bells rehung, No new information.	
7.7	Usk	As previously reported a section of masonry has fallen from the outside wall of the tower spiral staircase above the ringing room curtailing all ringing for the present. An architect’s report has been received. Rawl plugs	

		will be inserted and the stone will be replaced.	
7.8	Llanmaes	As previously reported the PCC is considering reinstating one of the three bells as a clock bell following a bequest from a parishioner for this purpose. No new information.	
7.9	Merthyr Tydfil	Yvonne John reported that dry rot in the tower at Merthyr Tydfil has been noted. Repairs are being investigated and there is no ringing until further notice.	
8.0	<b>Social events.</b>		
8.1	KRO	Yvonne John reported that the next event is on 25 <sup>th</sup> June. Details are on the Website and on the Facebook page. Attendance is by arrangement with Yvonne.	
8.2	Quiz Night	Penarth will host the event on 14th October 2016 in Penarth.	
10.0	<b>Additional Agenda Items.</b>		
10.1	Pitman Trophy	This will be held Thursday 14 <sup>th</sup> July 2016 at Michaelstone-y- Fedw at 18.45. The towers involved have been notified and arrangements have been made.	
10.2	Bellringers 'Strike Back' against Blood Cancer 25 <sup>th</sup> June 2016.	For information. Although Julie McDonnell, is primarily looking for cathedrals to ring on 25th (or 24th/26th) June she does include the possibility of other towers taking part. If interested please contact her direct at juliedmcdonnell@gmail.com There's more info at her website: <a href="http://juliedmcdonnell.wix.com/strikeback">http://juliedmcdonnell.wix.com/strikeback</a> . This has been circulated to tower correspondents.	
10.3	2017 AGM	Proposed date is 22 <sup>nd</sup> April 2017. This will be held in Llandaff. Details to be confirmed. Prebendal House has been booked.	
10.4	Ecclesiastical Insurance, Health and Safety and Safeguarding Policy	Harriet Moncrieff had received details of a recent meeting between CCCBR and the church insurance company Ecclesiastical. John Vesey will check the Insurance position with the Representative Body of the Church in Wales before the next meeting including minimum age for cover. Risk assessments need to be in place – ringers can use CCCBR templates. Matthew Turner reported that each church needs to have a Health and Safety Officer and a Safeguarding Policy in place for children and vulnerable adults . Matthew Turner and John Vesey will circulate draft guidance documents for Health and Safety and a Good Practice Guidance will be put together, circulated in the Newsletters and made available on the website.	JV and MT
11.0	<b>Any other business</b>	Arthur W "Bert" Thomas of Cowbridge received a BEM in the recent Birthday Honours for long service to the Community and Bellringing. John Vesey will write and congratulate him on behalf of the Association .  Yvonne John noted that Aberavon recently achieved a first practice night and Sunday service ringing without support.	JV
12.0	<b>Date, time and place of next meeting.</b>	It was agreed to change the date of the next Meeting to Friday 16 <sup>th</sup> September 2016, at Llandaff subject to confirmation of availability of Prebendal House. David Llewellyn will check if Prebendal House is available.	DL
The meeting closed at 9.15 pm.			